



Vasanta College for Women, Rajghat Fort, Varanasi

(Admitted to the Privileges of Banaras Hindu University)

Documents Verification Checklist of B.Com. (Hons.), Session 2026-27

CUET UG/NTA Application No. Date of Reporting/Reported on:

Student's Name:..... NTA Score (Code 301 + 305 + 501):

Father's Name:..... Applicant Category: UR / EWS / OBC / SC / ST (Circle it)

D.O.B.:(Age as on 01.07.2026)..... Allotted Category: UR / EWS / OBC-NCL / SC / ST / PwBD

E-mail ID: Admitted under Paid Seat: Yes / No

Mob. No.:

- Kindly fill the **Online Admission Form** available on the college website [www.vasantakfi.ac.in/admission/admissionform], take a **Printout** and place this Checklist on the top followed by Online Admission Form and then attach the following documents in sequence:

Document Description	Original Produced	Self-Attested Printout/ Photocopy Submitted	Remarks (if any)
1. Provisional UG Admission Letter/Admit Card (Session 2026-27) (Download from the BHU Admission Portal)	----	☐ Yes ☐ No	
2. BHU Registration Form (with preference order- download from the BHU admission portal)	----	☐ Yes ☐ No	
3. CUET NTA Application Form – download from the NTA website	----	☐ Yes ☐ No	
4. CUET NTA Admit Card - download from the NTA website	----	☐ Yes ☐ No	
5. CUET NTA Score Card - download from the NTA website	----	☐ Yes ☐ No	
6. Proof of Course Fee Payment from Admission Portal. (Acknowledgement Slip)	----	☐ Yes ☐ No	
7. 10 th Mark Sheet & Pass Certificate.	☐ Yes ☐ No	☐ Yes ☐ No	
8. 12 th Mark Sheet & Pass Certificate. (50% - UR, EWS, EW; 45% - OBC, PwBD; Pass Marks - SC/ST)	☐ Yes ☐ No	☐ Yes ☐ No	%:
9. Recent Category Certificate [Date of Issue: OBC-NCL- 01-01-2026 & after; EWS- 01-04-2026 & after; SC/ST – any date but recent]	☐ Yes ☐ No	☐ Yes ☐ No	Date of Issue:
10. PwBD Certificate (Disability should be ≥ 40% & should be referred to Medical Board, BHU for verification. A letter will be issued for Medical Check-up)	☐ Yes ☐ No	☐ Yes ☐ No	Date of Issue: % of Disability:
11. Transfer Certificate. (Original)	☐ Yes ☐ No	--	
12. Character Certificate. (Original)	☐ Yes ☐ No	--	
13. Migration Certificate. (Original)	☐ Yes ☐ No	--	N/A for UP Board
14. Recent Income Certificate (SC, ST, OBC-NCL & EWS students) - Optional	☐ Yes ☐ No	☐ Yes ☐ No	
15. Print out of Online Anti-Ragging Undertaking (Student & Parents/ Guardian) Reference No.	----	☐ Yes ☐ No	
16. AADHAAR Card [AADHAAR No:.....]	☐ Yes ☐ No	☐ Yes ☐ No	

NOTE: 1. Dossier is not to be filled by students admitted to VCW, Rajghat.

2. Students must self-attest all printouts and photocopies of their documents before submission.

Candidate's full Signature:

Date:

NOT TO BE FILLED BY THE STUDENT - To be filled by Admission Committee

Accept:.....

Put on Hold:.....

Reject:.....

- ☐ All documents verified and found in order. Put a Tick mark on the column **Accept**
- ☐ Conditional admission/ Put a Tick mark on **Put on Hold**: T.C. /C.C. /Migration /Marks Sheet (Original not produced)
- ☐ Admission Reject (reason) Tick mark on **Reject**
- ☐ **Undertaking by the candidate for non-availability of any required document is to be filled at the Counselling Table by the verifier.**

Verified by: Name:

Full Signature with Date.....